CITY OF
WALLA WALLA

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WALLA WALLA PUBLIC LIBRARY
BOARD OF TRUSTEES

Minutes
December 21, 2011

The regular meeting of the Walla Walla Public Library Board of Trustees was called to order at 5:18 p.m. in the Walla Walla Public Library Board Room by Chair Gene Dahl.

BOARD MEMBERS PRESENT: Gene Dahl, Kathy Foster, Ryan Schreck

BOARD MEMBERS ABSENT: Lou Holm, Jane Ellen Innes

STAFF MEMBERS PRESENT: Beth Hudson, Library Director; Jeanne Haney, Administrative Secretary; Jane Ternes, Library Specialist

CITY COUNCIL LIAISON ABSENT: Conrado Cavazos, Jr.

VISITORS PRESENT: None

Chair Gene Dahl determined that a quorum was present. The agenda was approved as written.

Kathy Foster moved that the minutes of the November 16, 2011 regular meeting be accepted as written. Ryan Schreck seconded the motion. There was no discussion. The motion unanimously passed.

The November 2011 Financial Statement and Voucher Transmittal were reviewed. There was discussion about the cost of a WALNET library card in 2012. It will cost a city resident $40.00 to purchase a WALNET card. The card will be valid at the RLD and WWCC libraries. The withdrawal from WALNET was reviewed. The notice to withdraw from WALNET was submitted one year ago with the stipulation that the contract deadline be met. The RLD did not meet the deadline. The City's withdrawal from WALNET was made in the best interest of its residents. The City was not benefitting from the structure of WALNET.

There was discussion on the election of 2012 Board Chair and Vice-Chair. It was agreed to table elections until the next meeting due to the absence of two Board members.

The Director's report included the following:

- The 2012 RLD library services contract was signed by the RLD and delivered to City Hall on December 15th.
- The Library Director met with RLD Interim Director Aletha Bonebreak to discuss the first steps in our 2012 planning process. In that meeting Ms. Bonebreak shared that the RLD Board is considering building a 10,000 square foot library near College Place, and that the RLD has met with Mid-Columbia Library to discuss library service options. Also discussed was the Public Library's master plan which will expand the building to property lines.
- The $20,000 in supplemental city funding for 2012 has been withdrawn. Its intended use was to purchase public use computers and help with software migration costs.
- With the funding restored to the 2012 budget from the RLD contract, the Library plans to complete software migration with ByWater, upgrade public computers, increase the materials budget, and conduct a marketing campaign to increase cardholders and circulation. When the vacant part-time Library Associate position is filled an increase in open hours will be considered.
- The *Booked for Winter* program will feature literature of the west. The program will run from January through March. Twenty copies of each of the three featured books are available for check-out.
- The library has a new collection of cake pans that are available for customers to check-out.

The monthly report and statistics were reviewed.

Kathy Foster moved that the meeting be adjourned. Ryan Schreck seconded the motion. There was no discussion. The motion unanimously passed. The meeting was adjourned at 6:06 p.m.

Chair of the Board

Secretary to the Board