CITY OF
WALLA WALLA

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**WALLA WALLA PUBLIC LIBRARY**
**BOARD OF TRUSTEES**

Minutes
January 16, 2013

The regular meeting of the Walla Walla Public Library Board of Trustees was called to order at 5:21 p.m. in the Walla Walla Public Library Board Room by Chair Jane Ellen Innes.

**BOARD MEMBERS PRESENT:** Kathy Foster, Lou Holm, Jane Ellen Innes, Dorothy O'Brien, Ryan Schreck

**STAFF MEMBERS PRESENT:** Beth Hudson, Library Director; Jeanne Haney, Administrative Assistant

**CITY COUNCIL LIAISON PRESENT:** Chris Plucker

**VISITORS PRESENT:** Jackie George

Jackie George was welcomed. Kathy Foster moved that the agenda be approved with the addition of review of two library policies. Ryan Schreck seconded the motion. There was no discussion. The motion unanimously passed.

New Board member Dorothy O'Brien was welcomed. Everyone introduced themselves and spoke about the book they were currently reading.

Lou Holm moved that the minutes of the December 19, 2012 regular meeting be accepted as written. Ryan Schreck seconded the motion. There was no discussion. The motion unanimously passed.

The December 2012 Financial Statement and Voucher Transmittal were reviewed. There were no questions.

The proposed amendment to the Volunteer Policy was reviewed. After discussion it was decided that the policy needs further clarification. The proposed amendments to the Use of Library Equipment Policy were reviewed. Lou Holm moved that the Use of Library Equipment Policy be approved as amended. Lou Holm withdrew this motion and moved that the Use of Library Equipment Policy be approved as amended and approval of the Volunteer

Policy be postponed pending further research by staff. Dorothy O'Brien seconded the motion. There was no discussion. The motion unanimously passed.

Jane Ellen Innes and Ryan Schreck both indicated that they would be willing to continue serving as Chair and Vice-Chair respectively in 2013. There were no other nominations. Kathy Foster moved that Jane Ellen Innes serve as 2013 Library Board Chair and Ryan Schreck serve as 2013 Library Board Vice-Chair. Lou Holm seconded the motion. There was no discussion. The motion unanimously passed.

The Director's report to the Board included:

- The statistics for 2012 were discussed. Despite the December statistics not being completed it is evident that 2012 was much busier than the previous year.
- Quotes are being obtained for building two study rooms in the area where the back issues of periodicals were previously stored. The Sherwood Trust has indicated they will contribute $5,000 towards this project.
- Quotes are being obtained for a new heating and cooling unit for the Board Room.
- The Library has received a grant for establishing a teen technology lab and meeting room in the Board Room. Quotes are being obtained for this project. The remodel will include installing a kitchen unit in the room. Included in the grant award are funds for publicity and a part-time lab instructor position. A job description is being prepared for this position.
- The Director is continuing to work with Whitman College professors to set dates for six *Big Idea Talks* programs. A $2,000 Spark grant has been awarded for these programs which were developed in partnership with Whitman College.
- To date more than $11,000 has been collected from the sale of non-resident library cards. This money will be added to the Library's materials budget.
- The bill introduced by Maureen Walsh was discussed along with the municipal library district legislation.
- The first *Big Idea Talks* program presented by Hannah MacDonald of *Brasserie Four* was held on January 10th. The featured book for this program was *Five Quarters of the Orange* by Joanne Harris. Hannah spoke of her experiences in France to an audience of 76.
- The Director is working on a Neal-Schuman Foundation grant application for library advocacy. The application is due this month.

There being no further business Ryan Schreck moved that the meeting be adjourned. Kathy Foster seconded the motion. There was no discussion. The motion unanimously passed. The meeting was adjourned at 6:25 p.m.

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Chair of the Board Secretary to the Board