

## CONFIDENTIALITY OF LIBRARY RECORDS

It is the responsibility of the Walla Walla Public Library to protect the privacy of any library customer who uses the Public Library. Accordingly, the library shall not make inquiry into the purpose(s) for which a library customer requests information or library materials, except insofar as the library may be helpful to such library customers in finding what he/she wants. The library shall not yield any information about the library's customers or their reading to individuals or to any private or public agency, local, state or federal, without an order from a court of competent jurisdiction.

The library will regard the disclosure of "Any library record, the primary purpose of which is to maintain control of library materials, or to gain access to information, which discloses or could be used to disclose the identity of a library user" [RCW 42.17.310 (1) (L)] as an invasion of privacy.

Information gathered about library customers shall be limited to that which is necessary to retrieve borrowed materials.

Information concerning outstanding charges or unreturned overdue library materials checked out by individuals may be divulged or made public by the library in seeking to recover such materials.

Adopted: May 4, 1983  
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