

**DISPOSAL OF LIBRARY MATERIALS
POLICY NO. 5**

It is the policy of the Walla Walla Public Library to remove from its collection library materials that are no longer needed in the collection, that are factually obsolete, that are in a state of physical disrepair, or that are extra copies.

The disposal of library materials shall be accomplished as follows:

Surplus library materials of market value may be exchanged for property of equal value and/or sold for market value.

Surplus library materials of no market value, including materials in a state of physical disrepair and/or which are factually obsolete, may be given to nonprofit organizations, recycled or discarded.

Adopted: April 9, 1979
Amended: April 1, 1987
Amended: December 14, 1994
Amended: June 21, 2000
Reviewed: August 17, 2005
Amended: April 25, 2012