

**CONFIDENTIALITY OF LIBRARY RECORDS  
POLICY NO. 7**

It is the policy of the Walla Walla Public Library to protect the privacy of any library customer who uses the Public Library. The library shall not yield any information about the library's customers or their reading to individuals or to any private or public agency, local, state or federal, without an order from a court of competent jurisdiction.

The library will regard the disclosure of "Any library record, the primary purpose of which is to maintain control of library materials, or to gain access to information, which discloses or could be used to disclose the identity of a library user" [RCW 42.56.310] as an invasion of privacy.

Information gathered about library customers shall be limited to that which is necessary to retrieve borrowed materials.

Information concerning outstanding charges or unreturned overdue library materials checked out by individuals may be divulged or made public by the library in seeking to recover such materials.

Adopted: May 4, 1983  
Reviewed: April 1, 1987  
Amended: February 8, 1995  
Amended: June 21, 2000  
Reviewed: June 21, 2006  
Amended: February 10, 2016