

**LIBRARY BOARD OF TRUSTEES  
POLICY NO. 1**

The Library Board of Trustees shall consist of five members, appointed by the Mayor and confirmed by the City Council, pursuant to Chapter 27.12.190, Revised Code of Washington. The City Council appoints one of its members to serve as an ex-officio liaison to the Library Board of Trustees.

Regular meetings shall be held on the third Wednesday of each calendar month at 5:15 p.m. in the Library, or such other time and place as the Board may determine. Special meetings may be called by the Chair, or upon written request of two members for the transaction of business stated in the call for meeting.

The Board serves as an advisory body to the City Council and to the Library Director. The Board also serves as liaison between the Library and the public, advising the Library Director about the needs of the community and communicating to the public about the Library and its services.

The Board adopts policies under which library services are to be provided and works with the Library Director in preparation of the budget.

In the event an official statement is requested from the Board, or the Board decides that an official statement is appropriate, the Chair shall serve as the Board's spokesperson.

A member of the Board voluntarily accepts his or her appointment to the Library Board of Trustees and becomes subject to the obligations as described in Washington law.

Board members are encouraged to acquaint themselves with the general trends of library services in order that the best type of library services may be given by the local library to fulfill the needs of the community.

Adopted: June 11, 1979  
Amended: January 2, 1985  
Amended: December 4, 1985  
Amended: April 13, 1994  
Amended: April 14, 1999  
Amended: February 16, 2005  
Reviewed: September 15, 2010  
Reviewed: February 14, 2018