

**LIBRARY GIFTS
POLICY NO. 4**

The Walla Walla Public Library accepts gifts of library materials and equipment. In accepting a gift, the Public Library reserves the right to decide whether it should be added to its collection. The principles of selection contained in the Library Materials Selection policy which are applied to purchases shall also be applied to gifts.

Gift collections may be accepted only by designated staff members with the understanding that they shall be integrated into the general collection with a bookplate being the only form of donor identification. Bookplates are placed in gift materials at the request of the donor.

The Public Library shall not accept storage responsibility or any liability for historical or other documents or objects owned or controlled by groups or individuals.

Gifts that have as a condition of acceptance the requirement of permanent exhibition shall not be accepted by the Public Library

Adopted: December 12, 1977
Reviewed: May 5, 1986
Amended: August 17, 1994
Amended: February 9, 2000
Reviewed: August 17, 2005
Amended: April 25, 2012